



# Jackson County Vector Control District

555 Mosquito Lane, Central Point, OR 97502

O: (541) 826 – 2199 F: (541) 538 – 2600

[www.jcvcd.gov](http://www.jcvcd.gov)

## Notice of Board of Trustee Meeting

Our board of trustees meeting will be held Thursday January 16<sup>th</sup>, 2025, at 4:30 PM. The board meeting can be attended in person or available via Zoom only. Zoom log-in information for the public can be found at the Districts website: <http://jcvcd.org/>, listed under public meeting notices. Board members will receive their log-in information with a board packet. Please call or email the District office to confirm if you can attend or are having issues logging into Zoom.

Who's Present? Robin Norris, Craig Hilty, Cal Lanfear, Mike Taylor, Bruce Jackson, Commissioner Randy Sparacino, Stacy Brubaker, Jackson Baures (Zoom), Geoff Taylor, Joan Lane, Andrew Partin.

1. Call to Order 4:30PM Robin Norris
2. Action: Approval of the Agenda  
Motion: Craig Hilty  
2<sup>nd</sup>: Cal Lanfear  
Unanimous Vote:  
In Favor: Robin Norris, Craig Hilty, Cal Lanfear  
Opposed: None  
Abstained: None
3. Public Input: 5 minutes- None
4. Action: Minutes of November 21st, 2024, Board Meeting  
Motion: Craig Hilty  
2<sup>nd</sup>: Cal Lanfear  
Unanimous Vote:  
In Favor: Robin Norris, Craig Hilty, Cal Lanfear  
Opposed: None  
Abstained: None
5. Action: Financial Report
  - A. Printout November & December Bills
  - B. Budget vs. ActualMotion: Craig Hilty  
2<sup>nd</sup>: Cal Lanfear  
Unanimous Vote:  
In Favor: Robin Norris, Craig Hilty, Cal Lanfear  
Opposed: None  
Abstained: None



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6. Action: Approve Commissioners new Board of Trustee Member

Bruce Jackson:

Motion: Craig Hilty

2<sup>nd</sup>: Cal Lanfear

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear

Opposed: None

Abstained: None

Mike Taylor:

Motion: Craig Hilty

2<sup>nd</sup>: Cal Lanfear

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear

Opposed: None

Abstained: None

7. Action: Re-Appointment of Officers

**A. President**

Nomination: Robin Norris nominated Craig Hilty

Motion: Cal Lanfear

2<sup>nd</sup>: Robin Norris

Unanimous Vote:

In Favor: Robin Norris, Cal Lanfear, Mike Taylor, Bruce Jackson

Opposed: None

Abstained: None

**B. Secretary**

Nomination: Robin Norris nominated Mike Taylor

Motion: Craig Hilty

2<sup>nd</sup>: Robin Norris

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear, Bruce Jackson

Opposed: None

Abstained: None

8. Action: Bank Procedures

Removal of signatory's: Karen Adams and Ronald Ashley

Please see the signed document attached

Motion: Cal Lanfear

2<sup>nd</sup>: Robin Norris



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Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear, Mike Taylor, Bruce Jackson

Opposed: None

Abstained: None

Adding signatory: Mike Taylor

Please see the signed document attached

Motion: Cal Lanfear

2<sup>nd</sup>: Bruce Jackson

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear, Bruce Jackson

Opposed: None

Abstained: None

9. Informational: Annual Report- As Written

10. Informational: NPDES Permit- As Written

11. Informational: Pesticide Use Plan Report- As Written

12. Informational: Option Levy

Bruce Jackson asked when we needed to have the final numbers and submit for the ballot.

Geoff Taylor said by August. Cal Lanfear asked if we still must pay to be on the ballot. Geoff

Taylor said yes and could cost up to \$100,000. Robin Norris asked how long the increase would

last. Geoff Taylor said for 4 years and at that time we can put on the ballot again. Craig Hilty

asked if we could make a sub-committee to review all the details closer. The Board agreed with

this motion. Craig Hilty and Bruce Jackson volunteered to be the sub-committee.

Motion: Robin Norris

2<sup>nd</sup>: Cal Lanfear

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear, Mike Taylor, Bruce Jackson

Opposed: None

Abstained: None

13. Action: Policy Revisions

Motion: Bruce Jackson

2<sup>nd</sup>: Cal Lanfear

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear, Mike Taylor, Bruce Jackson

Opposed: None



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Abstained: None

14. Action: Public Notice: ORS 199-050-0040(2)(a) Notice to the public

Only post on website and run notice in the Rogue River Press

Motion: Robin Norris

2<sup>nd</sup>: Cal Lanfear

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear, Mike Taylor, Bruce Jackson

Opposed: None

Abstained: None

15. Action: Board Compensation Policy

Motion: Cal Lanfear

2<sup>nd</sup>: Mike Taylor

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear, Mike Taylor, Bruce Jackson

Opposed: None

Abstained: None

16. Action: Lab Robotic Arm

Bruce Jackson asked what the increase of lab supplies will increase. Andrew Partin said that there will be a result we can share after the season, and we know how much we will need. Cal Lanfear asked if we had budgeted funds for this purchase. Geoff Taylor said yes, we have the funds in Capital Outlay.

Motion: Cal Lanfear

2<sup>nd</sup>: Robin Norris

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear, Mike Taylor, Bruce Jackson

Opposed: None

Abstained: None

17. Action: Auction Surplus Items

Motion: Robin Norris

2<sup>nd</sup>: Bruce Jackson

Unanimous Vote:

In Favor: Robin Norris, Craig Hilty, Cal Lanfear, Mike Taylor, Bruce Jackson

Opposed: None

Abstained: None

18. Information: Future Trainings- As Written

19. Information: Approved JCVCD Annual Work Program



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The BoC holds these meetings on Tuesdays during the Boards Work Session at 9:00 a.m.  
Tuesday, January 28

20. Confirm Date and Time for the next Board Meeting

A. April 17th, 2025, Board Meeting

B. May 15th, 2025, Budget Committee Meeting

C. June 19th, 2025, Budget Hearing

21. Approval and recommendations

22. Adjourn Time: 5:41PM

Motion: Cal Lanfear

2<sup>nd</sup>: Robin Norris